

**Management Process Systems** is a management services company whose mission is to deliver innovative solutions that create compelling business advantage – save money and reduce risks.

We integrate our expertise and experience with your need to improve business performance – to deliver innovative results.

We offer well proven views on process effectiveness, a strategic knowledge of feasible solutions and the change management necessary to ensure successful business take-up. We provide, with our partners, a wide range of products and services. Business consultancy through system design, integration and implementation, to complete system operation and maintenance. If you want to improve the productivity, profitability and all round performance of your business contact us now.



*“Innovative business improvement for the construction industry”*

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“Contract Change Management  
(CCM) Service”



- Increased Productivity
  - Improved Predictability of cost and time
  - Reduced Risk
  - Improved Audit and Visibility
  - Information and Knowledge Management Capabilities
  - Collaboration and Communication Facilitation
- The innovative solution that enables a business to embrace change and improve business performance.

The Contract Change Management (CCM) System is designed to fully support users in meeting the requirements of the NEC – Engineering and Construction Contract.

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## Communicating and controlling contract change. The ECC Contract Change Management System creates information, knowledge and management capabilities.

- An integrated system, which allows fast, effective and efficient communications between the parties to an ECC contract.
- Leverages effort to create high value.
- Triggers at key decision points risk management decisions.
- Improved Competitiveness from Performance Monitoring.

### Features

- Unlimited projects
- Sectional completion
- System administration program for user names and passwords
- Multi level project security based on roles
- Manage multiple projects in locations around the world. Resources and time know no boundaries
- Distribute and manage commitments and performance information on a worldwide basis

### Process Improvement

- Sustainable improvements in quality can only be achieved through process improvement as called for in the Egan report. The ECC defines a thorough and rigorous process for the management of change on a construction contract.
- Utilises the best practice in a structured environment to manage the complete project change life cycle.
- The application embodies the process and automates it fully
- Management information on performance supports continuous improvement

### Business Improvement

- Reduce cost of implementing the ECC
- Reduce number and scale of disputes
- Innovate to increase efficiency, improve cost effectiveness.
- Improved competitiveness and better quality. Enhance reputation

### Risk Management

- Visibility of status of all activities
- Early warning notification
- Rapid resolution of disagreements

### Efficiency

- Simple, point and click operation of the entire process
- Eliminate administrative and secretarial overheads
- IT essential to allow the ECC to be operated effectively

### Communication

- Instantaneous communication between all the parties to the project process.
- Web based, available anywhere, any time
- Common database of information, no question about the source, date, time of information
- Can use E-Mail for notification
- Significant improvement in service delivery standards. Accessible and on demand service reporting.

### Management Information

- Data gathered can be analysed during (as well as at the end of) a contract to highlight issues which need to be managed
- All significant aspects of contract progress recorded and time stamped
- Very high visibility of status and progress at all times
- Key performance indicator reports
- Information and data from other parts of your business can be integrated with the application data

### Collaboration/Partnering

- Information can be seen by all parties
- No hiding place

### Support

- Single point of contact for control and help.
- Remote monitoring, diagnostics and help support

### Traceability

- Archive copies of all key documents and attachments maintained
- All key operations time stamped

### Security

- Rigorous access controls
- Data back up and replication
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### System Requirements

- Client – Any Windows computer with IE 5.nn or Netscape 4 or later

### Professional Services

- System Implementation – ensure the system is properly integrated with existing systems
- ECC process operation training
- User training and support

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